#### 1. Visit <u>www.constructshow.com</u>

- 2. Click on "Sign In" in the top right corner of the screen.
- **3.** In the "Attendee Sign-In" section, enter your Last Name and RegID and click on the blue "Sign In" button. (If you don't have your RegID, contact jennifer.hughes@informa.com)
- 4. Once you are logged in, click on the "Education" icon.
- 5. The system will automatically display the current year, if you are looking for certificates from a previous year, be sure to select the desired year under "Education: Current Year".
- 6. You will now see a list of all sessions that you **registered** to attend. If a certificate is available, it will appear next to the session in the **Download** column. (You will only see a certificate icon in the download column next to sessions that you attended AND that are approved for learning units/CEUs.)
- 7. You can access the certificate for an individual session or download all certificates at once.

### To access the certificate for an individual course:

-Click on the **certificate** icon next to the course.

-When you click on the icon, a window will pop up giving you the option to save the certificate to your system.

#### To download all certificates at once:

-Click on the **Download All Certificates** icon. Depending on the number of certificates being downloaded, it may take a few moments to process. Depending on the internet browser that you are using, you may be prompted to open or save the zip files.

### Need additional assistance?

See the screen shots below or contact Jennifer Hughes at <u>jennifer.hughes@informa.com</u> or call 972-536-6388.

| CONSTRUCT EDUCATION: October 9 - 11, 2019   CAPOLIT ATTEND   EXPOLIT EDUCATION   EDUCATION: October 10 - 11, 2019   Gaylord National Resort & Convention Center   News Video Press FAQs Contact U Signal Harbor, MD, USA | informa 🗸                               |        |           |           |         |        |                                      |        |  |
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### Attendee Sign-in

Sign-in with the email address and password you created during the registration process

Or, Sign-in by entering your last name and RegID (found on your registration confirmation email)

| Email: Email                  | Last Name: Last Name |
|-------------------------------|----------------------|
| Password: Password            | RegID: RegID         |
| Forgot your password? Sign in | Sign in              |

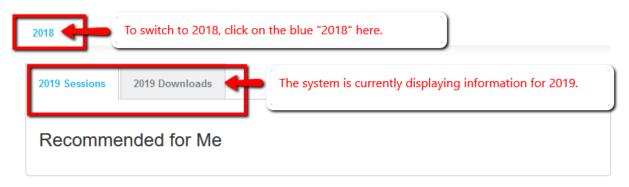
## Exhibitor Sign-in (EAC Sign-in)

Enter your company password/eCode

| eCode: | eCode | Sign in | Forgot your eCode? |
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#### Education: Current Year



# 2018

These sessions are not approved for learning units/CEUs, so there is no certificate available.

| _    | oad All Certificates                                  |                           |          |
|------|-------------------------------------------------------|---------------------------|----------|
| Code | Course Title 🗸                                        | Certificate Icons         | Download |
| AM   | CSI Annual Business Meeting & General Session         |                           |          |
| CNO  | CSI Night Out at The Queen Mary                       |                           |          |
| DM05 | The Evolution of Paint Chemistry – Paint in a Blender |                           |          |
| OM09 | Coatings that Work Demo: Innovations that Transcend   | Protection and Appearance |          |
| DM11 | Paint Chemistry and Durability – The Balloon Test     |                           |          |
| FR04 | Using Specifications to Bridge the Gap Between Design | & Construction            | 2        |
| FR10 | THOUGHT LEADER SESSION The Digital Transforma         | tion of Specifications    | ۲        |
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#### To access the certificate from an individual course

#### Past Years

DM09

DM11

FR04

FR10 LL01

LL03

| _    | oad All Certificates Download All Handouts            |          |
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| AM   | CSI Annual Business Meeting & General Session         |          |
| CNO  | CSI Night Out at The Queen Mary                       |          |
| DM05 | The Evolution of Paint Chemistry – Paint in a Blender |          |

Coatings that Work Demo: Innovations that Transcend Protection and Appearance

Using Specifications to Bridge the Gap Between Design & Construction

Paint 201: Practical Solutions and Problem-Solving Techniques

THOUGHT LEADER SESSION --- The Digital Transformation of Specifications

Paint Chemistry and Durability - The Balloon Test

Paint Technology: Chemistry & Performance

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### Past Years

# 2018

Registration Type: Conference Attendee

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| DM05    | The Evolution of Paint Chemistry – Paint in a Blender                         |          |
| DM09    | Coatings that Work Demo: Innovations that Transcend Protection and Appearance |          |
| DM11    | Paint Chemistry and Durability – The Balloon Test                             |          |
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