How to Access CONSTRUCT Certificates of Attendance

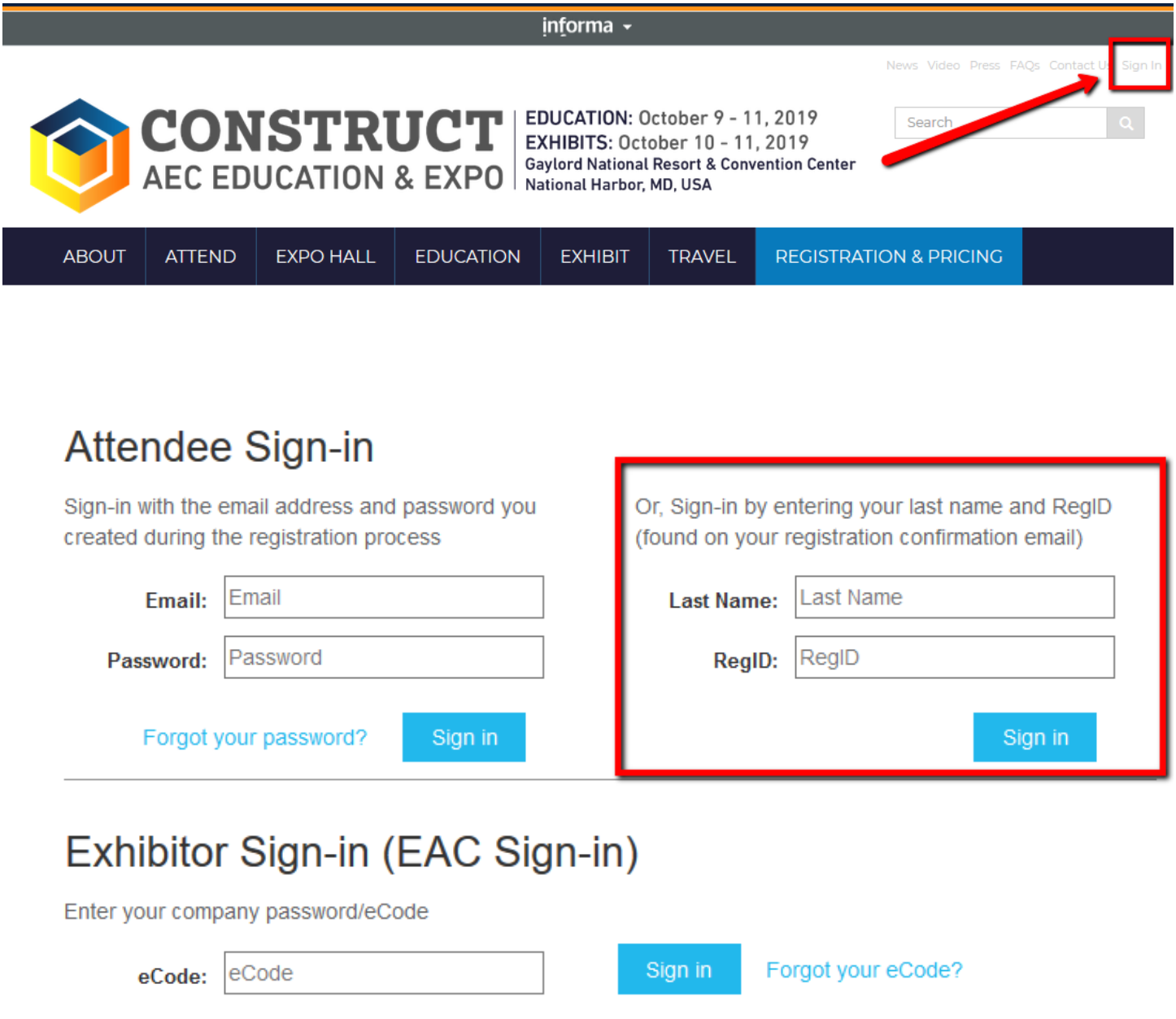
1. Visit **www.constructshow.com**
2. Click on "**Sign In"** in the top right corner of the screen.
3. In the "**Attendee Sign-In"** section, enter your **Last Name** and **RegID** and click on the blue "**Sign In"** button. (If you don't have your RegID, contact jennifer.hughes@informa.com)
4. Once you are logged in, click on the "**Education"** icon.
5. The system will automatically display the current year, if you are looking for certificates from a previous year, be sure to select the desired year under "**Education: Current Year**".
6. You will now see a list of all sessions that you **registered** to attend. If a certificate is available, it will appear next to the session in the **Download** column. (You will only see a certificate icon in the download column next to sessions that you attended AND that are approved for learning units/CEUs.)
7. You can access the certificate for an individual session or download all certificates at once.

   To access the certificate for an individual course:
   -Click on the **certificate** icon next to the course.
   -When you click on the icon, a window will pop up giving you the option to save the certificate to your system.
   To download all certificates at once:
   -Click on the **Download All Certificates** icon. Depending on the number of certificates being downloaded, it may take a few moments to process. Depending on the internet browser that you are using, you may be prompted to open or save the zip files.

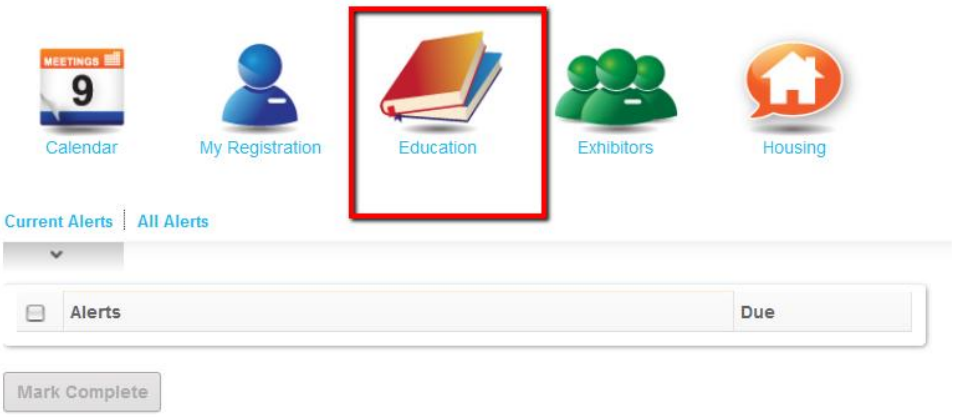
Need additional assistance?

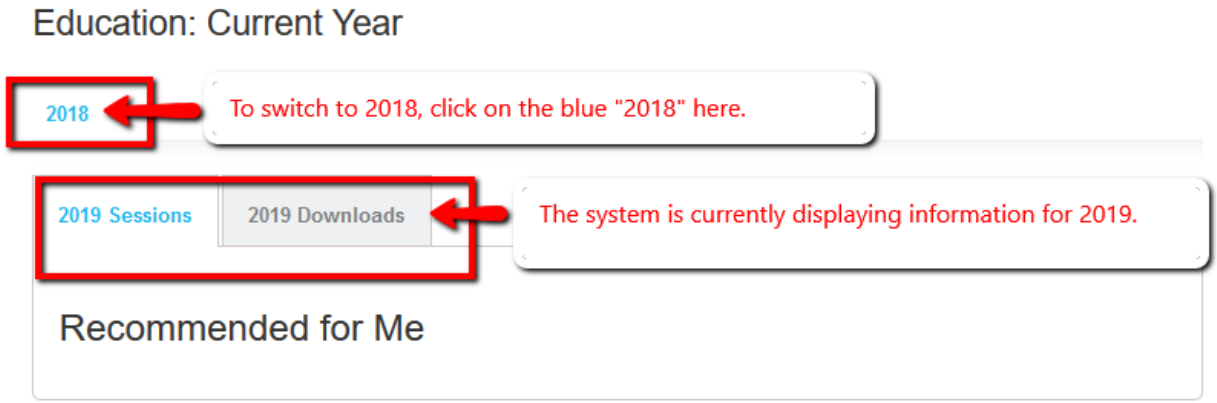
See the screen shots below or contact Jennifer Hughes at jennifer.hughes@informa.com or call 972-536-6388.

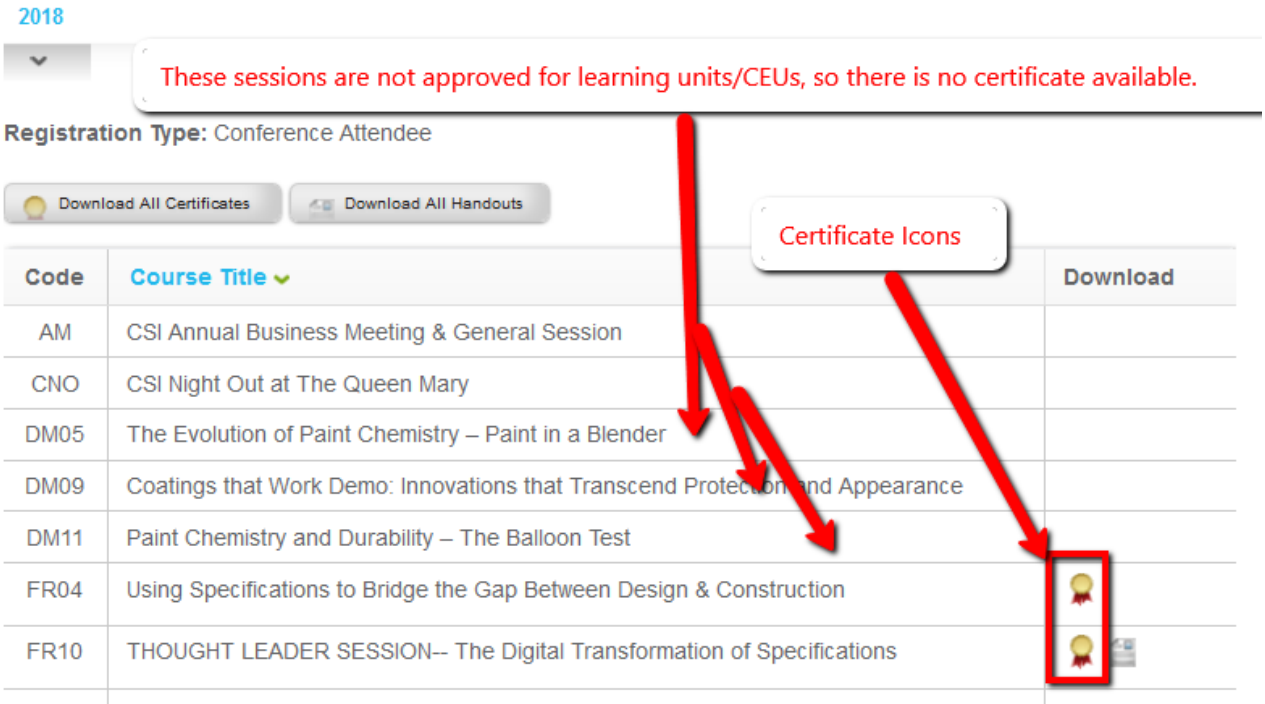
Information Classification: General



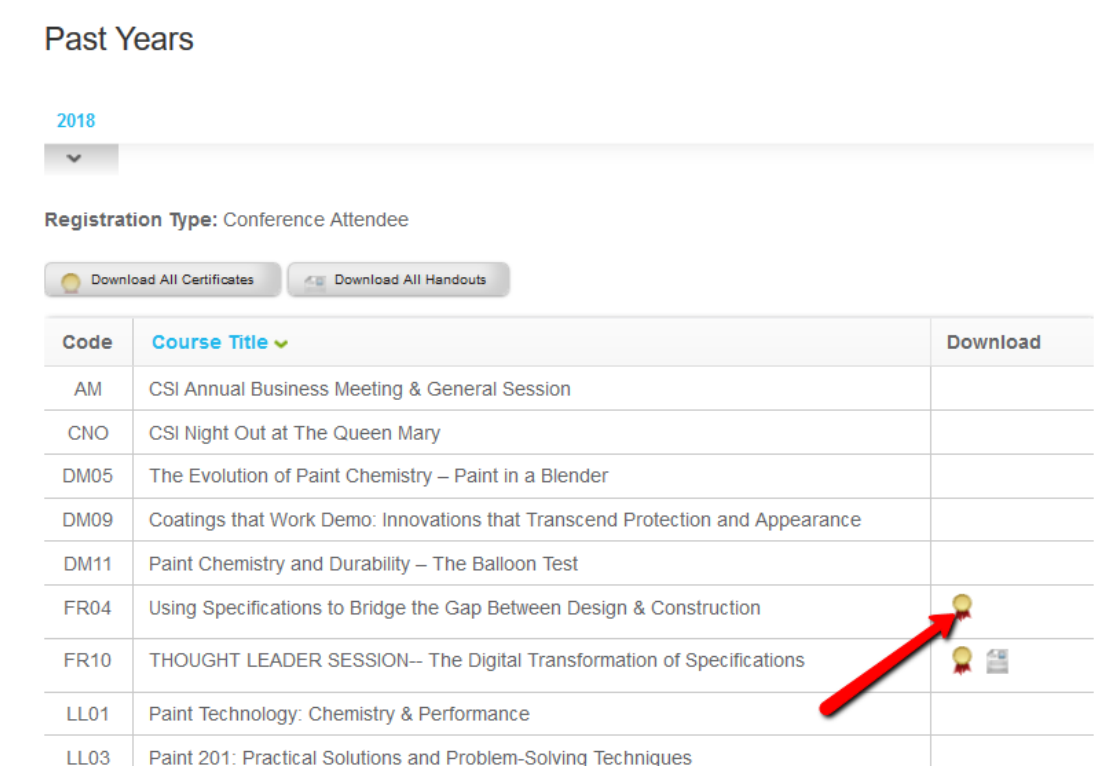
Information Classification: General

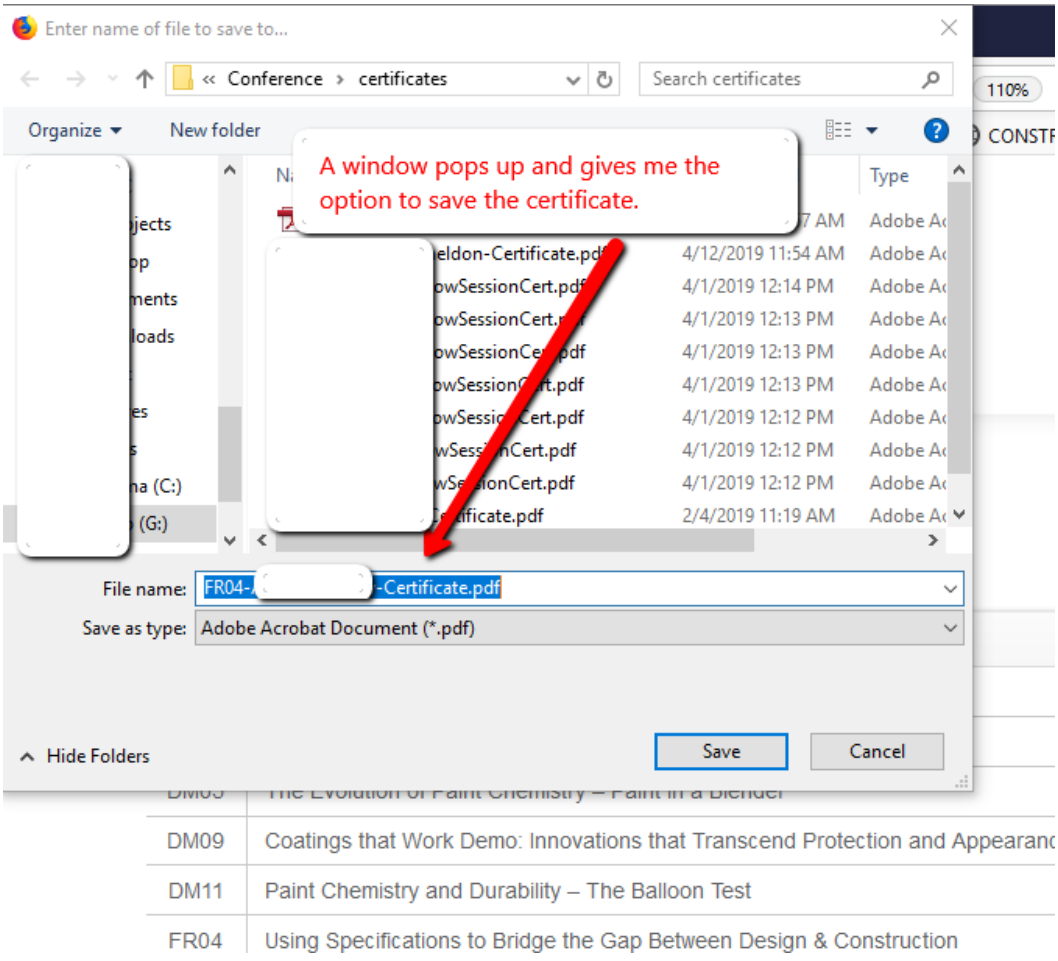

Calendar
My Registration
Education
Exhibitors
Housing
Current Alerts
All Alerts
Alerts
Due
Mark Complete


Education: Current Year
2018
To switch to 2018, click on the blue "2018" here.
2019 Sessions
2019 Downloads
The system is currently displaying information for 2019.
Recommended for Me

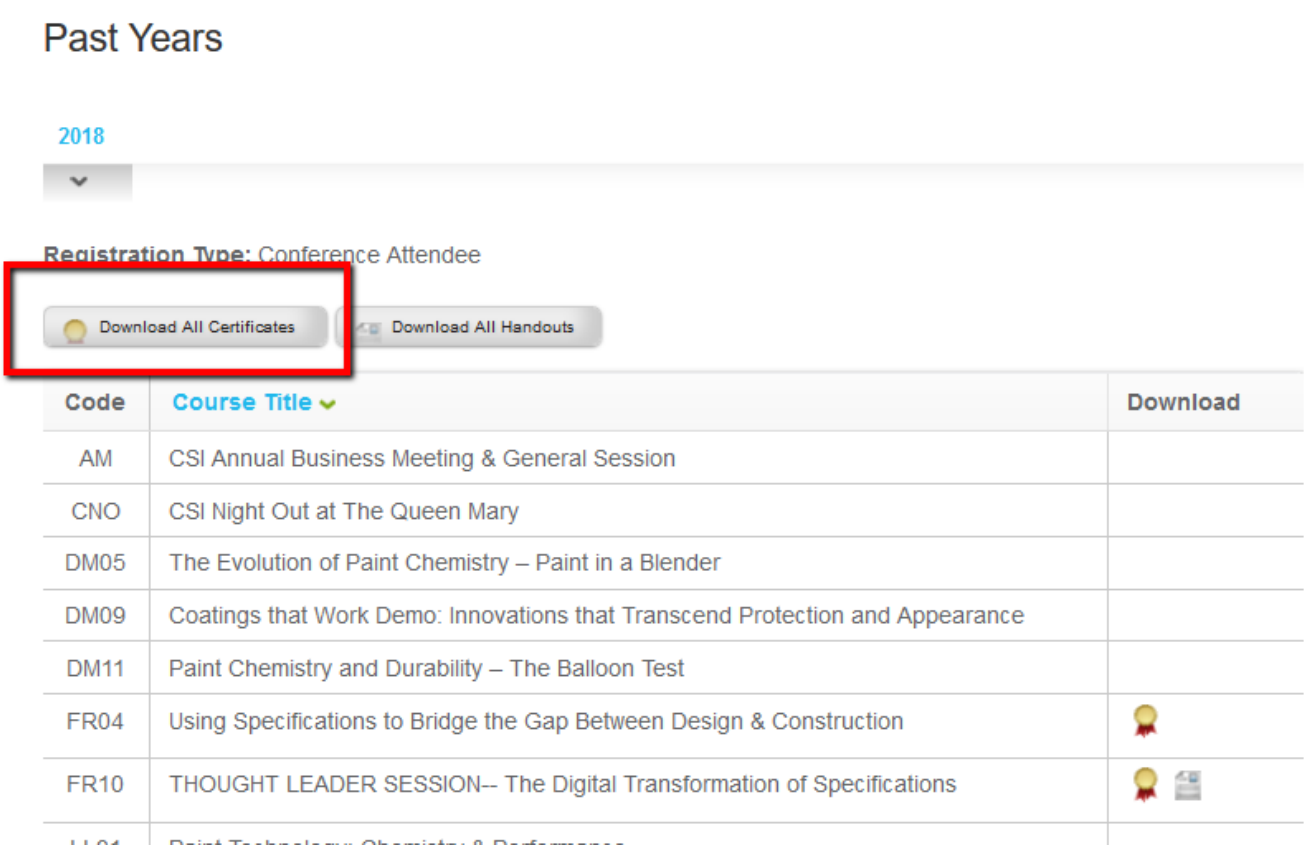

2018
These sessions are not approved for learning units/CEUs, so there is no certificate available.
Registration Type: Conference Attendee
Download All Certificates
Download All Handouts
Certificate Icons
Code
Course Title
Download
AM
CSI Annual Business Meeting & General Session
CNO
CSI Night Out at The Queen Mary
DM05
The Evolution of Paint Chemistry – Paint in a Blender
DM09
Coatings that Work Demo: Innovations that Transcend Protection and Appearance
DM11
Paint Chemistry and Durability – The Balloon Test
FR04
Using Specifications to Bridge the Gap Between Design & Construction
FR10
THOUGHT LEADER SESSION-- The Digital Transformation of Specifications

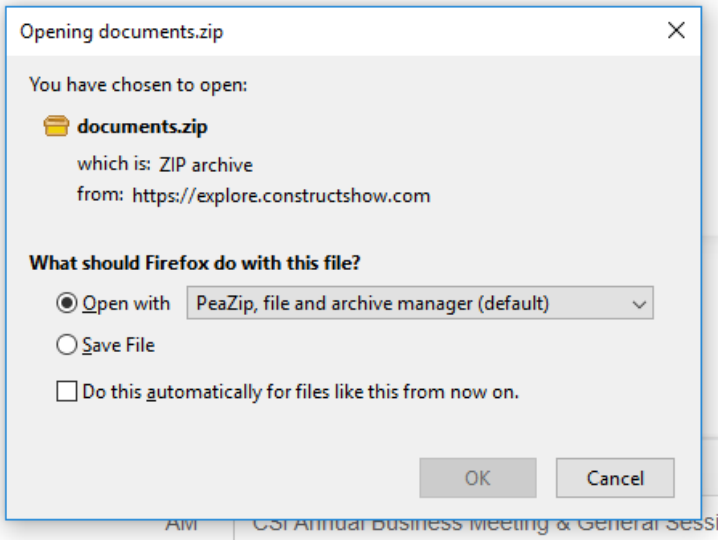
To access the certificate from an individual course

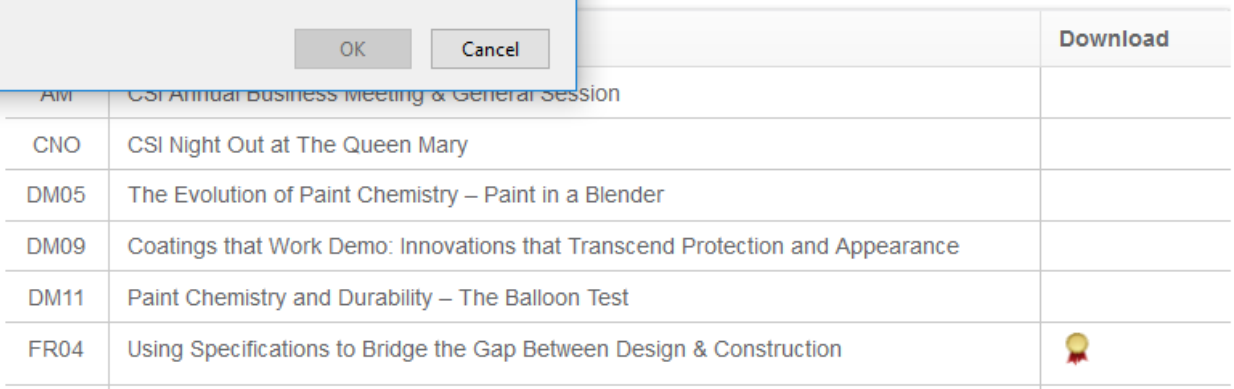




To download all certificates at once







Information Classification: General